



PARKWOOD
MANAGEMENT COMPANY (LONDON) LTD

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Our Ref:

General Data Protection Regulation Statement Your Ref:

What is GDPR?

The General Data Protection Regulation (GDPR) will become law on 25th May 2018 and will impact how Personal Data is collected, stored and processed by Companies. At Parkwood Management Company (London) Ltd we are currently in the process of enhancing our existing data protection systems and processes in order that we meet the new standards.

What is Personal Data?

Personal Data refers to any information, or expression of opinion, that may allow an individual to be identified, for example, their name and address, email address and telephone numbers. The term data refers to any digital, automated data or manual information gathered by a company.

How will Parkwood Management Company (London) Ltd use your Personal Data?

Your data is held in accordance with the obligations of your lease and will be used to complete the work that we have been contracted to undertake on behalf of your Flat Management Company. Your data will never be passed on to third parties without your confirmation and permission (unless you have specifically requested us to do so) unless this is in connection with legal purposes or to protect life

We do not use data for marketing purposes

How is personal data stored at Parkwood Management Company (London) Ltd ?

Personal Data stored in physical and digital formats is stored securely. It is not used for any other purpose other than the original purpose under which the Personal Data was originally collected. Data is destroyed when no longer required. Data will only be passed to a third party upon the instructions of the Directors of your Flat Management Company, for example, if we are replaced as Managing Agents

Parkwood Management Company (London) Ltd have adopted confidentiality and data protection policies in relation to your data which all staff must adhere to and acknowledge annually.

Parkwood Management Company (London) Ltd
May 2018



Ombudsman
Services ●●●●
Property